

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Joint Staff Consultative Committee held in the  
First Floor, Room 2, District Council Offices, Gernon Road, Letchworth Garden City  
on Wednesday, 27th June, 2018 at 3.00 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bernard Lovewell.

Having given due notice Councillor Michael Weeks advised that he was substituting for Councillor Lovewell.

### 2 MINUTES - 28 MARCH 2018

**IT WAS AGREED:** That the Minutes of the Meeting of the Committee held on 28 March 2018 be approved as a true record of the proceedings and be signed by the Chairman.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman advised that, in accordance with Council policy, this meeting was being audio recorded;
- (2) The Chairman reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

### 5 STAFF CONSULTATION FORUM

**IT WAS AGREED:** That the Minutes of the Staff Consultation Forums held on 4 April 2018 and 2 May 2018 and the Draft Minutes of 6 June 2018 be noted.

**REASON FOR DECISION:** To enable the Joint Staff Consultative Committee to consider any issues addressed by the Staff Consultation Forum.

### 6 PEOPLE STRATEGY UPDATE

**IT WAS AGREED:** That the information note entitled People Strategy Update be noted.

**REASON FOR DECISION:** To enable the Committee to consider the People Strategy Update.

### 7 DISCUSSION PAPER - COACHING AND MENTORING

**IT WAS AGREED:**

- (1) That the discussion paper on Coaching and Mentoring be noted;
- (2) That the Corporate Human Resources Manager be requested to investigate whether coaching was used by one gender more than another and, if possible to identify, the reasons for that.

**REASON FOR DECISION:** To enable the Committee to consider the discussion paper on Coaching and Mentoring.

**8 SUGGESTED DISCUSSION TOPICS**

***IT WAS AGREED:***

- (1) That the discussion topics for the meeting due to be held on 26 September 2018 would be Family Friendly Legislation;
- (2) That the Corporate Human Resources Manager be requested to discuss the low turnout at this meeting with the Staff Consultation Forum and investigate whether substitute SCF representatives could be appointed for this Committee.

***REASON FOR DECISION:*** To enable the Committee to choose discussion topics of interest for future meetings.